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| **PARENT** | **STUDENT** | **COUNSELOR** |
| * Application Fee/Test Scores Payments
* Request your Federal Student Aid ID (FSA ID) to start FAFSA parent process: fsaid.ed.gov
* FAFSA
 | * Applications and Essays
* Send official test scores to colleges (SAT, ACT, AP)
* Send official transcripts from other high schools and colleges (if applicable)
* Check e-mail for notices from colleges
* Request your Federal Student Aid ID (FSA ID) to start FAFSA Process: fsaid.ed.gov
* Create a GAFutures account (if you plan on attending college in Georgia)
 | * Letter of recommendation
* CCHS Transcript
* Secondary School Report
* Mid-Year Report (if applicable)
* Final Report
* Final CCHS Transcript
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| **LETTER OF RECOMMENDATION PROCESS** | **HOW TO SEND SAT SCORES** | **HOW TO SEND ACT SCORES** |
| 1. Check number of teacher recommendations required by colleges
2. Ask teacher in person for a letter of rec.
3. Complete Senior Brag Sheet if you need a Counselor Recommendation
4. All letter of rec. requests must be given to Mrs. McGowan 2 weeks in advance
 | 1. Log in to your account on colleeboard.org – MySAT
2. Click “Send Available Scores” button
3. Search for college by name, state, or code
4. Select your college(s) and place order
5. Rush reporting is available
 | 1. Log in to your account on actstudent.org
2. Search for college by name, state, or code
3. Choose delivery option:

Regular: Score delivered in two weeksPriority: Score delivered within two days1. Select your college(s) and place order
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| **FINANCIAL AID : FAFSA** |
| * Request FSA ID number before October for parent AND student
* Complete FAFSA Application: Application opens October 1st
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