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| **PARENT** | **STUDENT** | **COUNSELOR** |
| * Application Fee/Test Scores Payments * Request your Federal Student Aid ID (FSA ID) to start FAFSA parent process: fsaid.ed.gov * FAFSA | * Applications and Essays * Send official test scores to colleges (SAT, ACT, AP) * Send official transcripts from other high schools and colleges (if applicable) * Check e-mail for notices from colleges * Request your Federal Student Aid ID (FSA ID) to start FAFSA Process: fsaid.ed.gov * Create a GAFutures account (if you plan on attending college in Georgia) | * Letter of recommendation * CCHS Transcript * Secondary School Report * Mid-Year Report (if applicable) * Final Report * Final CCHS Transcript |

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| **LETTER OF RECOMMENDATION PROCESS** | **HOW TO SEND SAT SCORES** | **HOW TO SEND ACT SCORES** |
| 1. Check number of teacher recommendations required by colleges 2. Ask teacher in person for a letter of rec. 3. Complete Senior Brag Sheet if you need a Counselor Recommendation 4. All letter of rec. requests must be given to Mrs. McGowan 2 weeks in advance | 1. Log in to your account on colleeboard.org – MySAT 2. Click “Send Available Scores” button 3. Search for college by name, state, or code 4. Select your college(s) and place order 5. Rush reporting is available | 1. Log in to your account on actstudent.org 2. Search for college by name, state, or code 3. Choose delivery option:   Regular: Score delivered in two weeks  Priority: Score delivered within two days   1. Select your college(s) and place order |

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| **FINANCIAL AID : FAFSA** |
| * Request FSA ID number before October for parent AND student * Complete FAFSA Application: Application opens October 1st |